

## Staying COVID-19 secure in 2021

We confirm we have complied with the government's guidance on managing the risk of COVID-19.

### Five steps to safer working together

- ✓ **COVID-19 risk assessment**  
We have carried out a COVID-19 risk assessment and shared the results with the people who work here
- ✓ **Cleaning, handwashing and hygiene procedures**  
We have cleaning, handwashing and hygiene procedures in line with guidance
- ✓ **Working from home**  
We have taken all reasonable steps to help people work from home
- ✓ **2 meters distance**  
We have taken all reasonable steps to maintain a 2 meters distance in the workplace
- ✓ **Risk transmission management**  
Where people cannot be 2 meters apart, we have done everything practical to manage transmission risk

**Employer: CityFibre Holdings Limited**  
**Date: 06 January 2021**